



Person Specification: Assistant Building Services Supervisor

CRITERIA	ESSENTIAL	DESIRABLE
EXPERIENCE (Relevant work and other experience)	Experience in caretaking and cleaning work. Knowledge of maintenance and cleaning techniques. Experience of use of power tools needed to maintain the site. Organisation of work.	Experience of caretaking and cleaning work as either full-time BSS/ Shift Supervisor or part-time BSS. Conversant with City council's Industrial Relations Practices. Experience of working at height,
SKILLS AND ABILITIES (Eg Written communication skills, dealing with the public)	Self-reliant. Able to motivate self and staff. Able to communicate with other members of staff. Flexible approach/ attitude. Able to deal with emergency situations. Able to accept instructions from Headteacher, Business Manager or Site Manager as appropriate.	
TRAINING		Any qualifications for this kind of role.
OTHER	Available for duty as necessary during opening hours of establishment. Flexible to shift patterns when required. Good health record.	Clean driving licence.