Personal Specification for the role of Head Boy or Head Boy Team

Qualifications and experience
✓ Behavioural record should be good. Few if any points lost.
✓ Attendance record should be excellent.

Personal skills and aptitudes
✓ Self-confident: be bold and assertive.
✓ Ability to speak in public, to students and adults.
✓ To be an approachable individual to whom students can come to for assistance or support.

Team working skills
✓ Be organised and resourceful.
✓ Be polite, honest, reliable, punctual and hardworking.
✓ Demonstrate interest and ability in the area of the post applied for.

Accountability
✓ Head Boy, Head Girl or Prefects are ultimately responsible to the Senior Pastoral Team.
✓ On a day to day basis Prefects are responsible individual members of staff working in their duty area.

Responsibilities
• The main roles are maintaining discipline, helping staff, supporting younger pupils and organising events.
• Head Boy and his team, will represent the school image positively, ensuring the pursuit of academic excellence and orderly behaviour.
• Head Boy and his team, will work to ensure that their moral and academic life shall always be a model for the student community to emulate.
• Head Boy and his team, must adhere to School rules and regulations at all times.
• The main duty of the Head Boy is to maintain an atmosphere of friendly cooperation, peace, discipline and unity in the school.
• Head Boy and his team should serve as mentors to younger students.
• Head Boy and his team must liaise and collaborate with each other, as a team, to ensure efficiency and smooth running of their own area of responsibility and of the school as a whole.
• Head Boy and his team high academic and behavioural standards must be maintained.
• Help with organising whole school events, such as the prom, non-school uniform day, House Games etc.

Removal from post of prefect
Any Head Boy of team member who fail to adhere to the Prefect Code of Conduct or fail to maintain the role and responsibilities of the role will be given a notice of intention to remove their status.