



# King's Norton Boys' School

HUMANI SEMPER CONTENDIMUS

4 February 2019

Dear Parent/ Carer,

We currently have a vacancy for one Parent Governor and are seeking nominations for an enthusiastic and committed parent or carer to join the Governing Board.

There are no particular qualifications required for the role but, following an analysis of the results of our skills audit, we have skills gaps in the areas of Health & Safety and safeguarding and would be particularly keen to receive nominations from someone with experience in any of these areas. Additionally, we would be keen to receive nominations from parents who are involved in our local business community.

The core functions of the Governing Board are:

- Ensuring clarity of our Vision, Ethos and strategic direction.
- Holding senior leaders to account for the educational performance of the organisation, its students, and the performance management of staff.
- Overseeing the financial performance of the organisation and making sure its money is well spent.

The term of office for all governors is four years.

At King's Norton Boys' School, we always aim for positive and purposeful partnerships with parents, which undoubtedly bring important benefits to the students. One of the most significant ways you can help in promoting this aim is to volunteer to be a Parent Governor. The Governing Board's main tasks are to support the school, ensure that all students receive a high quality education and plan for future development and improvement.

Parent Governors are welcomed as valued members of the team and play a vital role in ensuring the Governing Board is aware of the views of parents and the local community. We are confident that there are parents prepared to volunteer to take on this key role and give their time and commitment to help us continue to develop and improve the school's performance.

Governors currently meet as a board every month, 12 times a year. Meetings are usually on the last Thursday of the month, start at 6.30pm, and finish at 8.30pm. All meetings are held at the school.

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Headteacher: Mr D Clayton

King's Norton Boys' School, Northfield Road, Birmingham B30 1DY

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If needed, additional meetings will be planned with, unless there are extraordinary circumstances, seven days' notice is given. In addition, every Governor has a 'link' role, some of which are statutory roles with other roles linked to the pillars that underpin our school's strategic vision to 2022.

Governors are occasionally required to visit the school during the day for monitoring visits and are encouraged to support school events, where possible.

We offer new governors a comprehensive and supportive induction, and each new governor is assigned a mentor. Full training for the role is also available.

If you are interested in becoming a Governor and meet the requirements set out in 'Annex A – Qualifications and disqualifications to serve as a school governor', please complete the online application form at <https://freeonlinesurveys.com/s/ADeoEQxG#!/0>

By nominating yourself for the role of Parent Governor, you will believe you have the skills and commitment to undertake the role. You are also nominating yourself to be a person of trust to represent the views of parents when working with other Governors and the Headteacher, to promote high standards and strategically develop the school. The Parent Governor role is not to represent individual parents' views or to report back directly to parents.

Should you have any questions about the role please do not hesitate to contact me; my email address is [a.collyer@knbs.co.uk](mailto:a.collyer@knbs.co.uk)

If there are more nominations than vacancies, an election will be held on 25<sup>th</sup> February 2019 and all parents will be sent a voting paper.

Yours sincerely,



**Andrew Collyer**  
**Chair of Governing Board**

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## **Annex A – Qualifications and disqualifications to serve as a school governor**

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from election or appointment as a parent governor if s/he:

- is employed at the school for more than 500 hours in any 12 consecutive months;
- is an elected member of the Local Authority.

A person is disqualified from holding or continuing to hold office as a governor or associate member if he or she:

- is a registered student at the school;
- has failed to attend Governing Board meetings at the school without the consent of the Governing Board, for a continuous period of six months;
- has been disqualified for failing to attend Governing Board meetings at the school without the consent of the Governing Board, for a continuous period of six months whilst serving as a foundation, local authority, co-opted or partnership governor at the school in the last 12 months;
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- is subject to:
  - a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
  - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
  - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);

- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or to which he contributed or he facilitated by his conduct; or
- has been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999);
- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;
- is barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- is disqualified from working with children under sections 28, 29, or 29A of the Criminal Justice and Court Services Act 2000;
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has been convicted of any offence and received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- has been convicted of any offence and received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- has been convicted of any offence at any time and received a prison sentence of 5 years or more;
- has been convicted of an offence and sentenced to a fine under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;

- has refused a request by the Clerk to the Governing Board to make an application under section 113B of the Police Act 1997 for a Disclosure & Barring Certificate.

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